

## **Interpreter License Renewal Period Opens August 1, 2017**

It's time to renew your court interpreter license. The license renewal period opens on August 1, 2017. To renew, you must login to your Georgia Courts Registrar account and complete the following steps.

1. Update your contact information.
2. Scroll to the bottom of the page and click on Questionnaire 1, Interpreter Renewal Application. Answer every question and click Submit. Upload any documents as requested.
3. Complete payment.

**Your renewal is due by September 30, 2017.** You may log in as many times as you wish to complete your application. However, our office will not review or accept your application until you have completed all steps and have paid your fees. If you do not renew by September 30 your license will be automatically suspended.

**Optional plastic ID card-** Last year many of you asked the Commission on Interpreters for a more professional-looking interpreter license. You can chose to have your license credentials printed on an official plastic ID card for a fee of \$4.00. Because the ID card contains your license expiration date, you will need to purchase a new card each year if you want one. If you would like to purchase an ID card, click "True" on Question 7 of Questionnaire 1 in your Interpreter Renewal Application. The \$4.00 fee will appear in your cart. Once you renewal application is approved, your ID card will mailed to you.

If you choose to renew your license without purchasing an ID card, you can purchase it later by opening Questionnaire 1 and clicking "True" on Question 7. The \$4.00 fee will appear in your cart. Thank you and we look forward to receiving your application.